



CALL FOR GRANT PROPOSALS UNDER THE

***“BUILDING RESILIENCE OF COMMUNITIES LIVING IN LANDSCAPES
THREATENED UNDER CLIMATE CHANGE THROUGH AN
ECOSYSTEM BASED ADAPTATION APPROACH IN NAMIBIA”
(SAP006-EbA) PROJECT***

**Call duration:
14 February – 13 May 2022**

APPLICATION GUIDELINES



REPUBLIC OF NAMIBIA

MINISTRY OF ENVIRONMENT, FORESTRY AND TOURISM



Environmental Investment Fund
of Namibia | ensuring sustainability



GREEN
CLIMATE
FUND

Dear Applicant

We are glad that you are interested in accessing grant funding through the *Building Resilience of Communities Living in Landscapes Threatened Under Climate Change Through an Ecosystem based Adaptation Approach (SAP006-EbA) project*. This project is also in short called the *SAP006-EbA Project*.

The following are key guidelines that will assist you during the grant's application process:

1. Eligibility

Please be informed that the following eligibility criteria are applicable in accessing the funding under the SAP006-EbA Project and that the Small Grants Facility is limited to the entities below:

- Namibian dedicated taxpaying institutions, organizations and agencies undertaking activities within these landscapes
- Community-level locally-owned small to medium enterprises
- Registered communal conservancies and community forests
- Community-based organizations
- Community-support organizations
- Farmer's associations
- Basin water management committees
- Waterpoint committees
- Community cooperatives
- Agencies implementing projects with communities, women groups and youth groups.

Eligible community-based entities will be required to hold some form of legal status to be able to enter into legally-enforceable agreements with the EIF.

No individuals or other entities apart from those specified above may apply for such funding.

2. Application Form

The EIF grant application form, which will be workshopped during regional trainings, will be used for submission of potential proposals. Please obtain the prescribed application form and other pertinent documents from the SAP006-EbA Project Management Unit (PMU) by emailing BGaomab@EIF.ORG.NA / CSihope@EIF.ORG.NA or by calling 061 – 4317724, or by downloading it from the EIF website (www.eif.org.na).

The following guidelines are common to all sections of the grant application form:

- **Kindly ensure that all the sections are completed!** Incomplete applications/proposals and those not on the prescribed EIF template will not be considered.
- A separate grant application form should be filled out for each project proposal that is being submitted (i.e. one proposal per application form).
- Please limit responses in each of the sections/subsections in the grant application form to the prescribed word count. If you need more than half a page, please present the information as an Annex.

- Evidence supporting the response to a question may be mentioned in the response, but the evidence itself, if appropriate, should also be provided as an Annex. Examples of evidence in this context may include items such as letters of endorsement, results of vulnerability mapping, capacity needs assessments, progress reports of relevant past / current projects, workshop / seminar reports, and any relevant technical data.

3. Key criteria for funding under the SAP006-EbA Project grant facility

3.1 Ecosystem Based Adaptation

Grant funding will be prioritized for proposals that are aimed at seeking to improve resilience to climate change at the landscape (or ecosystems) level, retaining the diversity of the landscape, reversing environmental degradation and enhancing livelihoods through nature-based enterprises and integrated management of Namibia’s rural landscapes.

Applications from/by individual landscape-level eligible CBOs or joint applications by coalitions of geographically contiguous institutions will be considered. Eligibility is informed by the details outlined under Section 1 above.

Applications must be aligned to the landscape management strategies and investment plans of the applicants target landscapes.

3.2 Investment windows

Funding under the SAP006-EbA Project grant facility will be channeled through two investment windows, namely:

- **Window 1: (Ecosystems) Restoration and Climate Proofing.**
- **Window 2: Eco-Enterprise Adaptation.**

3.1.1 Grant Investment Window 1: (Ecosystems) Restoration and Climate Proofing

Details for funding under this window are outlined in the table below:

| | |
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| Purpose: To build community capacities in climate change resilience and improve adaptation planning intervention areas: Strengthen ecosystem-based adaptation and planning to enhance resilience of biodiversity and ecosystem functions. Apart from planning, this window will support concrete ecosystem management and conservation measures such as restoration of degraded rangelands, community gardening, tree plantations, restoration of riparian areas. | |
| Scope | <ul style="list-style-type: none"> • Priorities for biomes: All biomes • Intervention areas: Biodiversity conservation and restoration measures • Impact spheres: adaption • Grant sizes: USD 100,000 – USD 300,000 (approximately N\$1.53 million – N\$4.58 million at indicative current exchange rates) • Duration: 2 years |
| Cost Categories | <ul style="list-style-type: none"> • Infrastructure and equipment • Services for procurement and installation, training and mentoring, equipment • Monitoring of outcomes |
| EbA measures to | <ul style="list-style-type: none"> • Forests, wetlands, and organic soils interventions that support regulatory function within the hydrological regime in the context of water scarcity due to decreasing rainfall and longer dry spell |

| | |
|------------------------------|--|
| be supported but not limited | <ul style="list-style-type: none"> • Pastures and forests that protect communities from enhanced soil erosion due to increasing heavy rainfall • Vegetation, where during increased and intensified dry periods protects against the consequences from enhanced desertification, such as dust pollution • Riverine landscapes, wetlands or floodplains in flood prone areas and watersheds responding to increased heavy rainfall and rainfall frequency or volume. |
| Eligibility Criteria | <ul style="list-style-type: none"> • Grant is limited to one CBO or a coalition • All infrastructure development must comply with the Environmental Management Act of 2007 and be category C. • Interventions need to be linked to projected climate change related impacts on rural facilities • Demonstrates sound financial management capacity and experience. • Experience in managing grant funds. • Well established accounting, financial reporting systems and auditing systems in place. • Adherence to the implementation of Environmental and Social Safeguard system • Demonstrate gender mainstreaming |

3.1.2 Grant Investment Window 2: Eco-Enterprise Adaptation Investments

The second investment window will seek to provide assistance to bankable small-scale enterprises that enhance biodiversity conservation goals but utilize natural resource-based products/services that create revenue /profit for landscape-based communities. Details are also outlined in the table below.

| | |
|---|---|
| Purpose: This window focuses on financially supporting community-level locally owned small to medium enterprises that are based on natural resources. It also involves supporting communities to access local, regional, and international business platforms. | |
| Scope | <ul style="list-style-type: none"> • Priorities for biomes: All biomes • Intervention areas: Natural resource-based enterprises from the sustainable use of natural resources • Impact spheres: adaption and economic • Grant sizes: USD 100,000–USD 400,000 (approximately N\$1.53 million – N\$6.1 million at indicative current exchange rates) • Duration: 2 years |
| Cost Categories | <ul style="list-style-type: none"> • Infrastructure and equipment • Services for planning, implementation, and management • Training, research, and monitoring • Consumables • Operational costs |
| EbA measures to be supported but not limited | <ul style="list-style-type: none"> • Supporting sustainable income generating community owned enterprises connected to biodiversity conservation • Marketing and improving value chains in partnership with the private sector • Conservation livelihood opportunity development such as community ranger systems • Enhancing community revenue streams from improving the health and condition of habitats through activities such as beekeeping for honey production, community nurseries, tree-planting activities, sustainable enterprise development from bush encroachment, agrotourism, value addition with regard to medicinal and cosmetic products from natural resources and production of handicrafts. • Manufacturing of organic fertilizer, market facilitation of local products, fodder farming, fish farming etc. |
| Eligibility Criteria | <ul style="list-style-type: none"> • Grant is limited to one CBO or a coalition • All infrastructure development must comply with the Environmental Management Act and be category C. • Interventions need to be linked to projected climate change related impacts on rural facilities • Demonstrates sound financial management experience. • Experience in managing grant funds. |

| | |
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| | <ul style="list-style-type: none"> • Well established accounting, financial reporting systems and auditing systems in place. • Adherence to the implementation of Environmental and Social Safeguard system • Demonstrate gender mainstreaming |
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3.2 Transformational / paradigm shift character of the project

- Degree to which the proposed project seeks to propel local communities in the landscapes towards a sustainable and climate resilient development pathway.
- Degree to which the project is innovative and leads to new practices and products.
- Potential for cost-effective scaling up and replication elsewhere if the project proves successful.
- Potential for knowledge generation and learning.
- Sustainability of outcomes and results beyond completion of the intervention.

3.3 Sustainable Community-Level Development Impact

- **Environmental Co-Benefits:** Potential for positive environmental impacts (i.e. those not directly climate-related) such as improvements to conservation, biodiversity, soil quality, air quality etc.
- **Social Co-Benefits:** Potential for positive social impacts in areas such as health and safety, access to education, cultural preservation etc.
- **Economic Co-Benefits:** Potential for positive economic impacts in areas such as expanded and enhanced job markets, job creation and poverty alleviation, improved sector income-generating capacity, increase in agricultural productivity, increase in energy and water supply security, etc.
- **Gender-Sensitive Development:** Degree to which prevailing gender inequalities in general and with regards to climate change vulnerability and risks is addressed.

3.4 Environmental and Social Safeguards

Completion of the environmental and social safeguard checklist (ESS) is compulsory. Please ensure to complete Environmental and Social Safeguard checklist and rating which is part of the attached documents. This will assist us in determining if your grant proposal falls within risk Category C. This category caters for projects that do not cause irreversible negative impacts on the environment and communities.

Please note that projects that displace communities or destroy pristine environments will not be financed.

4. Submission of applications

Grant proposals should be submitted as below stated:

Option 1: Submission by hand (in hard copy):

Hard copy submissions to the SAP006-EbA Project should be delivered in a sealed envelope and addressed to:

Environmental Investment Fund of Namibia
 SAP006-EbA Project Grants Facility
 Heinitzburg Heights
 C/o Heinitzburg and Dr. Theo-Ben Gurirab Street, Windhoek

Kindly ensure that you have entered your submission in the application register and have received the acknowledgment receipt for the SAP006-EbA Project as reference.

Option 2: Submission via email (soft copy)

Soft copies submission to the SAP006-EbA Project Grants Facility should be addressed as:

Subject: EbA Grant Proposal (*Name of Applying organization*):

And emailed to: EbA@EIF.ORG.NA

Kindly ensure that all the sections are completed! Incomplete applications/proposals and those not on the EIF template will not be considered.

5. Support to the CBOs with the development of proposals

It is important to note that the project **does not** make provision for seed grants (also called planning grants) to assist with the development of project proposals under the SAP006-EbA Project grant facility. However, communities are advised to solicit support from implementing partners to assist them with the design of proposal, implementation, monitoring and reporting.

Based on the experience from the implementation of the earlier GCF-funded project (such as the EDA Project), the EIF will reserve the right to assess the credentials of the supporting entities and exercise the right to object.

6. Evaluation of applications

Applications received will be rigorously evaluated in line with the existing EIF Grants Manual. As proposals are approved on a competitive basis, the EIF Grants manual establishes a system where screening and assessment takes place at various levels. The applications process will have an overall turnaround time frame of a **maximum of 40 days**.

7. Duration of call for proposals

The SAP006-EbA Project call for proposals will be running for a period of **three** calendar months between **the 14th of February to the 13th of May 2022** under the extended duration of the call.

8. Deadlines

All grant proposals should reach the **SAP006-EbA PMU office** not later than **13th May 2022** at **17:00**. No late submissions will be considered. Both applications hardcopies and emails will be accepted.

9. Contacts

For any further queries, kindly do not hesitate to contact:

- Mr. Bryan Gaomab at 061 431 7739 or by e-mailing BGaomab@EIF.ORG.NA
- Ms. Charity Sihope at 061 431 7739 or by e-mailing CSihope@EIF.ORG.NA

NOTE: Please ensure to submit your complete application on time. Late submissions will not be considered.