

## **Proposal Submission Cover Letter**

[Insert Place, Date]

From:

To:

EIF Grants Officer

The Environmental Investment Fund of Namibia

Heinitzbrug Heights

c/o Heinitzburg and Dr.Theo-Ben Gurirab

Klein Windhoek

Windhoek

**Re: Application to EIF Grants' Facility** – [Insert Project Title and Focus Area]

Dear Sir/Madam:

We, the undersigned, hereby submit our Proposal in accordance with the EIF Grants' call for proposals dated 30<sup>th</sup> of June 2025.

We hereby declare that all the information and statements made in this Proposal are true and we accept that any misinterpretation contained in it may lead to our disqualification.

We confirm that we have read, understood and hereby accept the Terms of Reference describing the duties and responsibilities required of us in this Call, the Instruction to Proposers and the General Terms and Conditions of EIF's Grants call for proposals.

We undertake, if our Proposal is accepted, to initiate the services as soon as agreed with EIF.

We fully understand and recognize that EIF is not bound to accept this proposal, that we shall bear all costs associated with its preparation and submission, and that EIF will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the evaluation.

Yours sincerely,

Authorized Signature:

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Name and Title of Signatory:

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Contact Details:

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