



Environmental Investment Fund  
of Namibia | ensuring sustainability

## Annual Procurement Plan for 2024/2025 Financial Year

Prepared in terms of paragraph 1.5- Annual Procurement Plan of the Public Procurement Guidelines, Issued under Section 7 (1)(h) of the Public Procurement Act, 15 (Act no. 15 of 2015)

Name of Public Entity: ENVIRONMENTAL INVESTMENT FUND OF NAMIBIA					Financial Period: 2024/25			
Procurement No. (e.g. 1,2,3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
1	Supply and delivery of Computer Equipment	Various	G	Yes	RFQ	800 000.00	As need arise	Too costly for OAB as the procuring will be done in portion as need arise
2	Supply and delivery of office Furniture and & Fittings	Various	G	Yes	RFQ	150 000.00	As need arise	Too costly for OAB as the procuring will be done in portion as need arise
3	Supply and delivery of Office Stationeries for a period of 24 months	Various	G	Yes	RFQ	313 217.00	01-Jun-24	Too costly for OAB as the procuring will be done in portion as need arise
4	Supply and delivery of Office Refreshments for a period of 24 months	Various	G					
5	Supply and delivery of Office Cleaning Materials for a period of 24 months	Various	G					
6	Provision of service provider for Air tickets services for a period of 24 months	1	NCS	Yes	ONB	725 000.00	31-May-24	N/A
7	Supply and delivery of office equipment (Voice recorders, fridges, microwave)	Various	G	Yes	RFQ	17 324.60	As need arise	Too costly for OAB as the procuring will be done in portion as need arise
8	Consultancy: Fleet Management Policy	1	CS	Yes	RFP	200 000.00	01-Jul-24	N/A
9	Provision of a venue hire and meals for Staff Plannig Meetings	4	NCS	Yes	RFQ	384 400.00	As need arise	Too costly for OAB as the procuring will be done in portion as need arise
10	Provision of various Consultancies	Various	CS	Yes	RFP	715 000.00	As need arise	N/A
11	Provision of services related to the Head Office land and building	1	CS	Yes	DP	11 000 000.00	Ongoing	In line with section 36 (2)(e)
12	Provision of Legal Services for a period of 24 months	1	CS	Yes	ONB	400 000.00	As need arise	N/A
13	Printing of 2023/24 Annual Report, Quarterly Newsletter, Lessons learned and General reports	As per request	NCS	Yes	RFQ	100 000.00	30-Dec-24	Too costly for OAB, given the value of the procurement
14	Provision of services for Sustainable Development Awards	1	NCS	Yes	RFQ	600 000.00	Apr-24	Too costly for OAB as the procuring will be done making use of different service providers and given the value of the procurement lots
15	Design and printing of EIF Corporate Branding Materials	As per request	G	Yes	RFQ	100 000.00	Upon request	Too costly for OAB, given the value of the procurement
16	Provision of services for Boosting of Social media	1	NCS	Yes	ONB	50 000.00	Upon request	Too costly for OAB, given the value of the procurement
17	EIF Bill Workshop (Venues, Catering)	1	NCS	Yes	ONB	300 000.00	Upon request	Too costly for OAB, given the value of the procurement
18	Compliance/Contract Software	1		Yes	RFQ	150 000.00	01-Aug-24	Too costly for OAB, given the value of the procurement
19	Consultancy for a Environmental Audit	1	CS	Yes	RFP	250 000.00	01-Jun-24	N/A

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Name of Public Entity: ENVIRONMENTAL INVESTMENT FUND OF NAMIBIA

Financial Period: 2024/25

Procurement No. (e.g. 1,2,3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
1	Supply and delivery of Computer Equipment	Various	G	Yes	RFQ	800 000.00	As need arise	Too costly for OAB as the procuring will be done in portion as need arise
2	Supply and delivery of office Furniture and & Fittings	Various	G	Yes	RFQ	150 000.00	As need arise	Too costly for OAB as the procuring will be done in portion as need arise
3	Supply and delivery of Office Stationeries for a period of 24 months	Various	G	Yes	RFQ	313 217.00	01-Jun-24	Too costly for OAB as the procuring will be done in portion as need arise
4	Supply and delivery of Office Refreshments for a period of 24 months	Various	G					
5	Supply and delivery of Office Cleaning Materials for a period of 24 months	Various	G					
6	Provision of service provider for Air tickets services for a period of 24 months	1	NCS	Yes	ONB	725 000.00	31-May-24	N/A
7	Supply and delivery of office equipment (Voice recorders, fridges, microwave)	Various	G	Yes	RFQ	17 324.60	As need arise	Too costly for OAB as the procuring will be done in portion as need arise
8	Consultancy: Fleet Management Policy	1	CS	Yes	RFP	200 000.00	01-Jul-24	N/A
9	Provision of a venue hire and meals for Staff Plannig Meetings	4	NCS	Yes	RFQ	384 400.00	As need arise	Too costly for OAB as the procuring will be done in portion as need arise
10	Provision of services related to the Head Office land and building	1	CS	Yes	DP	11 000 000.00	Ongoing	In line with section 36 (2)(e)
11	Provision of Legal Services for a period of 24 months	1	CS	Yes	ONB	400 000.00	As need arise	N/A
12	Printing of 2023/24 Annual Report, Quarterly Newsletter, Lessons learned and General reports	As per request	NCS	Yes	RFQ	100 000.00	30-Dec-24	Too costly for OAB, given the value of the procurement
13	Provision of services for Sustainable Development Awards	1	NCS	Yes	RFQ	600 000.00	Apr-24	Too costly for OAB as the procuring will be done making use of different service providers and given the value of the procurement lots
14	Design and printing of EIF Corporate Branding Materials	As per request	G	Yes	RFQ	100 000.00	Upon request	Too costly for OAB, given the value of the procurement
15	Provision of services for Boosting of Social media	1	NCS	Yes	ONB	50 000.00	Upon request	Too costly for OAB, given the value of the procurement
16	EIF Bill Workshop (Venues, Catering)	1	NCS	Yes	ONB	300 000.00	Upon request	Too costly for OAB, given the value of the procurement
17	Compliance/Contract Software	1		Yes	RFQ	150 000.00	01-Aug-24	Too costly for OAB, given the value of the procurement
18	Consultancy for a Environmental Audit	1	CS	Yes	RFP	250 000.00	01-Jun-24	N/A
19	Procurement of Wellness Activities	As need arise	NCS	Yes	RFQ	100 000.00	Timely request	Too costly for OAB, given the value of the procurement

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20	Provision of Psychometric Testing	As need arise	CS	Yes	RFP	100 000.00	Timely request	N/A
21	Install Solar PV systems in peri-urban and rural areas (Puros) (TIDRET Project)	1	W	Yes	ONB	12 000 000.00	Upon request	N/A
22	Procurement of Equipment and Instruments for 3 RE SME technology providers (TIDRET Project)	3	G	Yes	RFP	1 000 000.00	Upon request	Too costly for OAB, given the value of the procurement
23	Climate Finance Consultancies (TIDRET Project)	3	CS	Yes	RFP	600 000.00	Upon request	N/A
24	Undertake training for community members on operation and maintenance of PV systems for peri-urban, community forests and conservancies (TIDRET Project)	3	NCS	Yes	RFQ	30 000.00	Upon request	Too costly for OAB, given the value of the procurement
25	Undertaking Administrative Screening	1	NCS	Yes	RFQ	60 000.00	Upon request	Too costly for OAB, given the value of the procurement
26	Hard Watersoftening Systems	1	G	Yes	ONB	15 000 000.00	May-24	N/A
27	Watersoftening and Borehole rehabilitation Contribution	1	W	Yes	ONB	4 000 000.00	Upon request	N/A
28	Environmental Economics Development Initiative Consultancy	1	CS	Yes	RFP	100 000.00	Upon request	N/A
29	Support to Solid Waste Management & Recycling	1	W	Yes	ONB	20 000 000.00	Upon request	N/A
30	Project Development & Support Consultancy	1	W	Yes	RFP	500 000.00	Upon request	N/A
31	ESS Monitoring system	1	CS	Yes	RFP	100 000.00	Upon request	NA



#### Namibia Green Hydrogen Programme



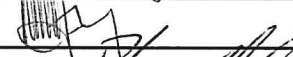

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1	Supply and delivery of one 4x4 vehicle for the NGHP	1	G	NA	RFQ	800 000.00	Jun-24	Too costly for OAB as the procuring will be done in portion as need arise
2	Supply and delivery of one five-seater sedan for the NGHP	1	G	NA	RFQ	500 000.00	Jun-24	Too costly for OAB as the procuring will be done in portion as need arise
3	Supply and delivery office cleaning services for a period of 12 months - Number of lots is three	Various	NCS	NA	RFQ	360 000.00	May-24	Too costly for OAB as the procuring will be done in portion as need arise
4	Supply and delivery of security services for 3 years	Once-off	NCS	NA	RFQ	360 000.00	May-24	Too costly for OAB as the procuring will be done in portion as need arise

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Procurement No. (e.g. 1,2,3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
5	Supply and delivery of flight tickets for international travel for 12 months - Number of lots is three	Various	NCS	NA	RFQ	1 000 000.00	May-24	Too costly for OAB as the procuring will be done in portion as need arise
6	Supply and delivery of stationery for the NGHP for a period of 12 months - Number of lots is three	Various	G	NA	RFQ	120 000.00	May-24	Too costly for OAB as the procuring will be done in portion as need arise
7	Commissioning of a tracer study for Green Hydrogen graduates	Once-off	CS	NA	ONB	600 000.00	Oct-26	Too costly for OAB as the procuring will be done in portion as need arise
8	Development of a comprehensive skills needs plan and strategy for the Green Hydrogen sector	Once-off	CS	NA	OIB (INT)	600 000.00	Jun-24	Too costly for OAB as the procuring will be done in portion as need arise
9	Commissioning of Feasibility Studies for the SCDI and Northern Valley to scope green hydrogen opportunities - Number of lots is two	Various	CS	NA	OIB (INT)	5 000 000.00	Jan-25	N/A
10	Commission social-economic baseline studies for the green Hydrogen valleys - Number of lots is three	Various	CS	NA	OIB (INT)	7 600 000.00	Jan-25	N/A
11	Commission social-economic tracking studies for the green Hydrogen valleys - Number of lots is three	Various	CS	NA	OIB (INT)	5 000 000.00	Jan-26	N/A
12	Commission the development of a Well-being/Happiness Index"	Once-off	CS	NA	ONB	2 000 000.00	Jan-25	N/A
13	Commissioning of a consultancy to create an industry portal on the GH2 website	Once-off	CS	NA	RFP	200 000.00	Jan-25	N/A
14	Commissioning of a Strategic Environmental & Social Assessments (SESAs) for the three Green Hydrogen Valleys - Number of lots is three	Various	CS	NA	OIB (INT)	15 000 000.00	Apr-24	N/A
15	Commissioning of consultancy services for the review of technical aspects of the Sectorial legal framework (including Regulations) pertaining to Synthetic Fuels, GH2 and Derivatives to ensure compatibility with international green fuels, certification and standards.	Once-off	CS	NA	RFP	600 000.00	Sep-25	N/A
16	Commissioning of consultancy services to review technical aspects of CUI regulatory and policy framework (ownership and governance model).	Once-off	CS	NA	RFP	600 000.00	Jul-24	N/A
17	Commissioning of consultancy services to review and provide inputs on CUI Feasibility Engineering Report.	Once-off	CS	NA	RFP	1 800 000.00	Jul-24	N/A

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18	Commissioning of consultancy services to carry out a southern corridor railway upgrade needs assessment	Once-off	CS	NA	RFP	1 500 000.00	Mar-25	N/A
19	Commissioning of consultancy services to engage around SADC train network and connection between SADC countries to export GH2 and Derivatives from terminals/ports in Namibia.	Once-off	CS	NA	RFP	600 000.00	Mar-25	N/A
20	Pre-feasibility Study for Lithium Beneficiation	Once-off	CS	NA	RFP	2 000 000.00	Sep-24	N/A
21	Commissioning of consultancy services to draft policy proposal and/or amend relevant policy	Once-off	CS	NA	RFP	1 800 000.00	Sep-24	N/A
22	Consultancy services to conduct legislative review and prepare gap analysis.	Once-off	CS	NA	RFP	600 000.00	Sep-24	N/A
23	Commissioning of consultancy services to draft legislation/amendment of relevant existing legislation	Once-off	CS	NA	OIB (INT)	6 600 000.00	Mar-25	N/A
24	Acquisition of Bloomberg license for a period of three years	Once-off	NCS	NA	RFP	1 500 000.00	Jun-24	N/A
Prepared by- Head: Procurement Management Unit: David Hamukwaya							Date: 28/03/2024	
Verified by- Acting Financial Advisor: Katrina Ambunda							Date: 28/03/2024	
Recommended- Chairperson Procurement Committee: Frans Kamenye							Date: 28/03/2024	
Approved - Accounting Officer : Benedict Libanda				Signature: 			Date: 28/03/2024	