



Environmental Investment Fund of Namibia | ensuring sustainability

EIF Grants Application Form

SECTION I. PERSONAL & PROJECT DETAILS

Project title:

Location of Project:

Region:

Amount requested from EIF (maximum N\$150 000 per applicant):

Applicants should apply for amounts between (N\$ 50,000- N\$ 150 000)

Match/Own Contribution: N\$

PROJECT DETAILS IF APPLYING AS AN INDIVIDUAL

Full name of applicant:

Initials:

Physical address:

Postal Address:

ID number:

Next of keen/reference:

Gender:

Age:

Designation or position in project:

Telephone number (landline):

Cellphone number:

Email address:

Alternative Email address:

PROJECT DETAILS IF APPLYING AS A GROUP/ORGANISATION/SME

Name of Group/Organisation/SME:

Type of Group/Organisation:

Physical address:

Gender representation of members (indicate number)

Male:

Female:

How many members does the group constitute of?

Age range of group members:

How long has the Group/Organisation/SME been in existence?

Full names of the group Chairperson/ leader/CEO/Director

Full names of the group Chairperson/Leader/CEO/Director

Telephone number (landline):	Cellphone number:
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Email address:

Alternative Email address:

Do you have any form of disability?

☐ Yes

☐ No

☐ No

BACKGROUND

(Give a brief summary of the project background, problem and opportunity that led to the development of the project/initiative)

BACKGROUND (Word Count Limit - 300 Words):

[illegible]

Objective 1:
Activity 1
Activity 2
Activity 3
Objective 2:
Activity 1
Activity 2
Activity 3
Objective 3:
Activity 1
Activity 2
Activity 3

Objective 4:

Activity1

Activity 2

Activity 3

TECHNICAL PROJECT DESCRIPTION AND IMPLEMENTATION

Is the project:

- ☐ A start up (new)
- ☐ Existing (operational)

Focus Areas in line with the grant application:

- ☐ Climate Change.
- ☐ Biodiversity Loss.
- ☐ Land Degradation.
- ☐ Green Enterprises.
- ☐ Waste Management.

Investment Themes in line with the grant application:

- ☐ Sustainable Natural Resource Management & Utilisation
- ☐ Sustainable Tourism SMEs.
- ☐ Nature-based Enterprises & Natural Resource Value addition
- ☐ Green Technologies, Low Carbon Development, Renewable Energy & Energy Efficiency Initiatives.
- ☐ Sustainable Agriculture / Climate Smart Agriculture.
- ☐ Solid Waste Management & Recycling, including SMEs.

Do you have landownership for your proposed activities?

- ☐ Yes
- ☐ No

If yes, what is the form of ownership:

- ☐ Rented
- ☐ Owned (paid off)
- ☐ Owned (not paid off)

Please specify (Attach documents);

Are you leasing land/plot/agricultural infrastructure/agricultural vehicle(s) for your project from the respective participating local authority? (Municipality/ Town Council/Regional Council/Traditional Authority)

- ☐ Yes
- ☐ No

If yes, please Specify (Attach document)

Please indicate the size of land/plot for your project

- ☐ 10 m² - 30 m²
- ☐ 30 m² - 50 m²
- ☐ 50 m² - 70 m²
- ☐ 70 m² - 90 m²
- ☐ 90 m² - 110 m²

Please indicate the size of fencing for the land/plot for your project site.

- ☐ 10 m² - 30 m²
- ☐ 30 m² - 50 m²
- ☐ 50 m² - 70 m²
- ☐ 70 m² - 90 m²
- ☐ 90 m² - 110 m²
- ☐ 110 m² - 130 m²

Please indicate if you have water available for your project

- ☐ Yes
- ☐ No

If yes, please Specify (Attach document)

Do you have a sustainability plan for the project?

- ☐ Yes
- ☐ No

If yes, please specify (Attach document):

Project Risk	Type (Financial, Technical, Social, Environmental etc.)	Risk Rating (High, Moderate, Low)
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1.		
Mitigation Actions:		
2.		
Mitigation Actions:		
3.		
Mitigating Actions:		
4.		
Mitigating Actions:.		

SECTION II. REPORTING AND MONITORING

	Milestone	Deliverables	Date (timelines)
1			Month 1
2			Month 2
3			Month 3
4			Month 4
5			Month 5
6			Month 6
7			Month 7
8			Month 8
9			Month 9
10			Month 10
11			Month 11

12			Month 12
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SECTION II. IMPLEMENTATION & WORK PLAN

Start date (month):		End date (month & year):							
Notes: Please shade the months in which the Activities will take place and mark in the Result outcome / output number (as per Workplan) in the month it will be achieved									
Objective	Activity	1	2	3	4	5	6	7	8
1.	1.1								
	1.2								
	1.3								
	1.4								
2.	2.1								
	2.2								
	2.3								
	2.4								
3.	3.1								
	3.2								
	3.3								
	3.4								
4.	4.1								
	4.2								
	4.3								
	4.4								
Grant agreement signed									
Technical reports									
Financial reports									
Media releases & photos (Knowledge Management)									

SECTION III. BUDGET BREAKDOWN

Project title:					
Contact person:					
		Own Contribution (Cash Contribution:		N\$	
		Own Contribution (In-Kind Contribution)			
		Total funds requested:		N\$	
		Expenses			
Activity/Item description		Cost per unit (N\$)	Quantity	Total (N\$)	
1	Objective 1:				
Activities					
1.1				N\$	-
1.2				N\$	-
1.3				N\$	-
	Subtotal			N\$	-
2	Objective 2:				
Activities					
2.1				N\$	-
2.2				N\$	-
2.3				N\$	-
	Subtotal			N\$	-
3	Objective 3				
Activities					
3.1				N\$	-
3.2				N\$	-
3.3				N\$	-
	Subtotal			N\$	-
4	Objective 3				
Activities					
4.1				N\$	-
4.2				N\$	-
4.3				N\$	-
	Subtotal			N\$	-
(Inclusive of Tax:15%)				N\$	-
TOTAL:				N\$	-

CHECKLIST

Kindly ensure that the following supporting documents are included in your application (Mark with X)

<i>I have read the Guidelines for Applicants document</i>	
<i>I have completed all sections of the application form</i>	
<i>I have submitted a cover letter for the proposal</i>	
<i>I have kept a copy of my application</i>	
<i>I have a formal endorsement letter/ permission/consent from the local/regional/traditional authority to implement the project (if applicable)</i>	
<i>I have attached a copy of my ID/IDs of the participating members for group applicants</i>	
<i>I have attached proof of landownership/ lease agreement/proof of sustainable water source</i>	
<i>I have attached any and/or all supporting references</i>	
<i>I have attached an endorsement letter from my respective local authority/traditional authority/regional for group applications</i>	
<i>I have attached recently/latest certified (not older than 3 months) founding/good-standing company documentations (SMEs only)</i>	
<i>I have attached all the documents as required in the application</i>	
<i>I have completed the ESS annexure and attached it to the application as an annexure</i>	
<i>I have submitted all necessary and required legal affidavits where any approvals/ declarations/references are concerned</i>	

Signature of Applicant:

Date: