

CLARIFICATION NOTICE NO.1
RESPONSE: 07 OCTOBER 2021

REQUEST FOR PROPOSAL:
CONSULTANCY TO CONDUCT CLIMATE CHANGE VULNERABILITY
ASSESSMENT FOR THE IREMA PROJECT IN KUNENE REGION

- (a) On Pag 6 under number 8 - Submission of proposals, it is indicated that proposals must be hand delivered in two separate envelopes whereas on page 14 under number 7 - Submission requirements, it refers to a submission in a form of a single PDF document.

Answer: Under point 8. Submission of Proposals:

The proposals must be submitted in two separate envelopes, namely Technical and Financial proposal, and the proposals must be Hand Delivered by depositing in the bid box at EIF office. It has also been updated under point 7. Submission Requirements in the Terms of Reference. Please refer to the updated bid document

- (b) The consultancy duration is also indicated to be spread over two months but the table on page 12 indicates 16 weeks (4 months) as the period for submitting the final report.?

Answer: 30 working days spread over a period of 2 months. The table on page 12 has been updated , indicating 8 weeks of submitting the final report. Please refer to the updated bid document.

- (c) Are Professional reference letters for previous relevant consultancy assignments only acceptable as some of us are implementing agencies and have agreements in place?

Answer: EIF has noted some entities are implementing agencies and therefore, entities can also provide MoU's/MoA's or other agreements that indicates as proof of reference for the similar assignments conducted or being carried out. Please refer to the updated bid document.

- (d) Under "Administrative Compliance":

"Certified copies of Identification Documents (IDs) of the shareholders or members of the Trustee as certified by the Namibian Police" and Company Registration Certificate or Registration of defensive name
Can the above mentioned documents also be certified by Commission of Oaths?

Answer: Yes, copies of the I. D's and Company Registration Certificate or Registration of defensive name certificate can also be certified by the Commissioner of Oaths. It has been updated on the bid document.