



From
the People of Japan



Environmental Investment Fund
of Namibia | ensuring sustainability



BBB Application Form

SECTION I. PERSONAL & PROJECT DETAILS

Project title:

Physical address of project:

Region:

Constituency:

Local authority:

Amount requested (maximum N\$100 000 per applicant)

Applicants should apply for amounts between (N\$ 5000- N\$ 100 000)

PROJECT DETAILS IF APPLYING AS AN INDIVIDUAL

Full name of applicant:

Physical address:

ID number:

Next of kin/reference:

Gender:

Age:

Marital status:

Designation or position in project:

Telephone number (landline):

Cellphone number:

Email address:

PROJECT DETAILS IF APPLYING AS A GROUP

Name of group:

Physical address:

Gender representation of group members (indicate number)

Male:

Female:

Age range of group members:

How many members does the group constitute of:?

How long has the group (project) been in existence:?

Full names of the group chairperson/leader:

Telephone number (landline):

Cellphone number:

Email address:
Do you have any form of disability?
<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, please specify:

BACKGROUND, OBJECTIVE AND IMPACT OF PROJECT <i>(give a brief summary of the objectives you aim to achieve and any economic/social impacts the project will address)</i>
Background
Objective
Impact (including potential job creation and food security)

TECHNICAL DETAILS OF THE PROJECT
Is the project: <input type="checkbox"/> A start up (new) <input type="checkbox"/> Existing (operational)
Activities in line with the grant application <input type="checkbox"/> Horticulture <input type="checkbox"/> Backyard gardening <input type="checkbox"/> Gardening <input type="checkbox"/> Poultry production <input type="checkbox"/> Fodder production <input type="checkbox"/> Agroforestry <input type="checkbox"/> Orchard production <input type="checkbox"/> Vermicomposting <input type="checkbox"/> Compost production <input type="checkbox"/> Seedlings production <input type="checkbox"/> Hydroponics/Aquaponics <input type="checkbox"/> Other (Please explain)

Brief description of the activities selected above
<p>Is the project located within the boundaries of the participating local authority?</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p>Specify if yes:</p>
<p>Do you have a plot/land for your proposed activities?</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>
<p>If yes, what is the form of ownership:</p> <p><input type="checkbox"/> Rented</p> <p><input type="checkbox"/> Owned (paid off)</p> <p><input type="checkbox"/> Owned (not paid off)</p>
<p>Are you leasing land/plot/agricultural infrastructure for your project from the respective participating local authority? (Municipality/ Town Council)</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>
<p>Please indicate the size of land/plot for your project</p> <p><input type="checkbox"/> 10 m² - 50 m²</p> <p><input type="checkbox"/> 51 m² - 100 m²</p> <p><input type="checkbox"/> 101 m² - 500 m²</p> <p><input type="checkbox"/> 501 m² - 1000 m²</p> <p><input type="checkbox"/> 1001 m² - 5000 m²</p> <p><input type="checkbox"/> 5001 m² - 10 000 m² (1 Ha)</p>
<p>Please indicate if you have water available for your project</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>
<p>If yes, please indicate the proximity (distance) of your water source to your project in meters/ kilometers</p> <p><input type="checkbox"/> 1m- 100m</p> <p><input type="checkbox"/> 101m-500m</p> <p><input type="checkbox"/> 501m 1000m (1km)</p> <p><input type="checkbox"/> 1001m (1.1km)- 5000m (5km)</p> <p><input type="checkbox"/> 5001m(5.1km) and more</p>

SECTION II. REPORTING AND MONITORING

Use this table for your milestone reporting timelines, what are you planning to achieve by when?

	Milestone	Deliverable	Date (timelines)
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

SECTION III. BUDGET BREAKDOWN

Add more budget lines if you need to

Project title:				
Contact person:				
		Total funds requested:		
		Expenses		
Activity/Item description		Cost per unit (N\$)	Quantity	Total (N\$)
1	Objective 1:			
Activities				
1.1				N\$ -
1.2				N\$ -
1.3				N\$ -
	Subtotal			N\$ -
2	Objective 2:			
Activities				
2.1				N\$ -
2.2				N\$ -
2.3				N\$ -
	Subtotal			N\$ -
3	Objective 3			
Activities				
3.1				N\$ -
3.2				N\$ -
3.3				N\$ -
3.4				N\$ -
	Subtotal			N\$ -
Total costs (N\$)				N\$ -
Overall cost of planned activities and programs				N\$ -

CHECKLIST

Kindly ensure that the following supporting documents are included in your application (Mark with X)

<i>I have read the Guidelines for Applicants document</i>	
<i>I have completed all sections of the application form</i>	
<i>The appropriate office bearers have signed the form</i>	
<i>I have kept a copy of my application</i>	
<i>I have written permission from the landholder on which the project will be undertaken (if applicable)</i>	
<i>I have consulted with the EIF staff on the project for guidance</i>	
<i>I have attached a copy of my ID</i>	
<i>I have attached proof of land ownership/ lease agreement</i>	
<i>I have attached any supporting references</i>	
<i>I have attached an endorsement letter from my respective local authority for group applications</i>	
<i>I have submitted all necessary and required legal affidavits where any approvals/ declarations/references are concerned</i>	

Signature of Applicant:

Date: