



Detailed Job Description

The Environmental Investment Fund of Namibia (EIF), on behalf of the Namibian Ministry of Agriculture, Water and Forestry seeks the services of the following professional to support the implementation of the five- year project: *Improving rangeland and ecosystem management practices of smallholder farmers under conditions of climate change in Sesfontein, Fransfontein, and Warmquelle areas of the Republic of Namibia.*

Regional Technical Officer (x1) 2018-2023

1. General Information

Job Code Title: Regional Technical Officer
Vacancy number: 004/2018
Type of Contract & Duration: Service Contract for Five Years (subject to annual review)
Immediate Supervisor: National Project Manager

2. Background

Climate change forecasts predict an increased length of the dry season in Kunene region, located in north-west Namibia. The most vulnerable populations - due to a predominantly drying climate - are small-scale and subsistence farmers, mostly women. The targeted Kunene region is one of the regions that are food-insecure, and have a long history of poverty, and suffer from high variability in rainfall and incidences of drought. Typically, residents depend on agriculture, mixed farming and agro-pastoral practices with the main economic activities being livestock production, and to some extent tourism.

Recent severe drought caused massive loss of animals including cattle in Kunene, which has substantially increased the risk of even further deterioration of livelihood and vulnerability of the people. To reduce the vulnerability of smallholder farmers, this project will address the impacts of increasing temperature and higher water evaporation on crop production and bush encroachment on land and livestock productivity. It will increase the efficiency with which rainfall is used to maintain agricultural and rangeland production. The project aims to reduce the vulnerability of smallholder farmers under climate change conditions by safeguarding natural capital that generate ecosystem services to sustain agricultural production systems. More specifically, this project is intended to:

- a) Promote investments in integrated drought early warning systems and improve the existing ones;
- b) Strengthen and improve the capacity of key stakeholders in drought risks management at regional, national and local levels; and
- c) Support communities to undertake innovative adaptation actions that reinforce their resilience to drought

3. Project Implementation Arrangements

The Project will be implemented over a period of five years, officially commencing 01 October 2018 to June 2023. The Ministry of Agriculture, Water and Forestry (MAWF) is the executing entity of the project. Thus the administration of the project will be carried out by a Project Implementation Unit (PIU) under the overall guidance of the MAWF and EIF through the National Project Steering Committee. The PIU will be led by the Project Manager, who will be responsible for ensuring that the project is fully managed and implemented in accordance with its objective.

4. Role and Responsibilities

Reporting to the Project Manager, the Project Technical Officer will be responsible for overseeing the implementation of site-specific activities. He/she will:

- Lead, manage and coordinate the day-to-day management of the project activities at the regional level;
- Lead the development of detailed site-level implementation inputs including preparation of work plans;
- Coordinate outreach activities including local level implementations, direction and supervision of field operations, logistical support, review of technical outputs/reports, measurement /assessment of project achievements before submitting to stakeholders;
- Plan and organize meetings and workshops at site level, including assistance in the design, supervision and where possible delivery of the training and outreach activities within the demonstration area;
- Manage quality control and timely delivery of project outputs;
- Establish regional Steering Committee for the project;
- Participate in the regional project steering committee meetings including leading the planning process;
- Act as a secretariat to the regional project steering committee and be responsible for minute taking and recording of such information;
- Contribute towards the monitoring and evaluation framework including overseeing its implementation, monitoring and reporting; and
- Identify beneficiaries of the project and undertake data collection for record keeping, monitoring and reporting.

5. Work Arrangements

The Regional Technical Officer will be employed by MAWF on a full-time basis for the duration of the project, starting in 2018 and ending in 2023. S/he will be housed in the Project Implementation Unit, which will provide office space and equipment as necessary to implement his/her responsibilities. **He/she will be stationed in Opuwo, Kunene Region.**

6. Reporting

The Regional Technical Officer will report day-to-day activities to the Project Manager within the Implementation Unit. They will also report once a year to the Project Steering Committee and provide advice as stipulated in the TORs. She/he will further take part in the participatory M&E sessions of the project interventions.

7. Qualification

The Regional Technical Officer will be an expert with experience of at least 3 years in project management. They must have at least a degree in agriculture, sustainable development or any field related to natural resource management. They will have experience of not less than 3 years with proven community-based experience. In all cases, candidates must also fulfill the following conditions:

- Must be a Namibian citizen;
- Must have at least three (3) years natural resources management experience and working knowledge of the Namibian agricultural sector with extensive knowledge on conservation agriculture;

- Must have at least three (3) years work experience at local level communities, participatory and rural development skills and ability to coordinate outreach activities involving a wide range of stakeholders;
- Must have strong team-building, interpersonal skills and willingness to work towards local capacity building;
- Must have proven skills in the application of Information & Communication Technology, including Word Processing, Power Point, spread sheets, email and internet;
- Must have fluent communication skills (oral & written) in English. Working knowledge of a second indigenous language is an added advantage.
- Must have a valid and clean Drivers license

For inquiries, please contact the Human Resource Officer at LTimbo@eif.org.na or recruitment@eif.org.na, or call 061 4317700

All applications, clearly indicating project vacancy applied for, should be delivered / sent to:

Environmental Investment Fund of Namibia or
PO Box 28 156
Auas Valley
Windhoek
Namibia

Environmental Investment Fund of Namibia
Capital Center Building, 2nd Floor
Independence Avenue
Windhoek
Namibia

Closing date: 16:00, Friday, 21 September 2018

No faxed applications shall be considered and only short-listed candidates will be contacted.