



## **CALL FOR GRANT PROPOSALS PROPOSALS UNDER THE**

### ***EMPOWER TO ADAPT: CREATING CLIMATE CHANGE RESILIENT LIVELIHOODS THROUGH COMMUNITY BASED NATURAL RESOURCE MANAGEMENT IN NAMIBIA (CBNRM EDA) PROJECT***

**Call duration:**  
3 August – 3 November 2018

## **APPLICATION GUIDELINES**



## Dear Applicant

We are glad that you are interested in accessing grant funding through the Environmental Investment Fund's *Empower to Adapt: Creating Climate Change Resilient Livelihoods through Community Based Natural Resource Management in Namibia (CBNRM EDA)* project.

The following are key guidelines that will assist you during the grants application process:

### 1. Eligibility

Please be informed that **only gazetted communal conservancies or community forests** are eligible to access funding for climate change proposals under the CBNRM EDA Project grant facility. No individuals or other entities apart from those prescribed above may apply for such funding.

### 2. Application Form

The EIF grants application form provided during the regional trainings will be used for grant applications/proposals. **Kindly ensure that all the sections are completed!** Incomplete applications/proposals and those not on the EIF template will not be considered. Please obtain the application form from the CBNRM EDA Project Management Unit (PMU) by emailing [cbnrmeda@eif.org.na](mailto:cbnrmeda@eif.org.na) or by calling 061 – 4317724, or download from the EIF website ([www.eif.org.na](http://www.eif.org.na)) under the **Application forms** Category.

### 3. Key criteria for funding under the CBNRM EDA Project grant facility

#### 3.1 Investment windows

Funding of proposals under the CBNRM EDA grant facility will only be made if the proposal is aimed at achieving climate change resilience for CBNRM communities. Moreover, the funding will only be made for the following investment windows or areas:

- **Climate resilient-agriculture;**
- **Climate proof-infrastructure and;**
- **Ecosystem Based Adaptation.**

Individual gazetted communal conservancies or community forest may apply for funding under the climate resilient-agriculture and climate proof-infrastructure investment window on their own. For the eco-system-based adaptation window however, it is required that more than one gazetted communal conservancy or community forest develop a proposal to access joint funding for proposals under this window as a group that shares the same ecosystem or a landscape.



### 3.2 Grant sizes and duration

Individual grant sizes will range between **USD50 000 – USD 400 000** or approximately **N\$1,2 million to N\$5.3 million** depending on the exchange rate at the time of award.

### 3.3 Climate change adaptation impact

The projects proposals should ensure climate change adaptation impact, e.g.

- Direct and indirect beneficiaries whose vulnerability is reduced, or resilience is increased
- Climate change resilient jobs/livelihoods created
- Dependency on livelihoods vulnerable to climate change reduced
- Increase in generation and use of climate information in local decision-making

### 3.4 Transformational/paradigm shift character of the project

- Degree to which the proposed project addresses prevailing unsustainable practices/situations towards a sustainable (low-carbon/resilient) development pathway
- Degree to which the project is innovative/business unusual
- Potential for cost-effective scaling up and replication elsewhere if the project proves successful
- Potential for knowledge and learning
- Sustainability of outcomes and results beyond completion of the intervention

### 3.5 Sustainable CBNRM Community-Level Development Impact

- **Environmental co-benefits:** Potential for positive environmental externalities (i.e. not directly climate-related), such as conservation, biodiversity, soil quality, air quality etc.
- **Social co-benefits:** Potential for positive externalities in areas such as health and safety, access to education, cultural preservation etc.
- **Economic co-benefits:** Potential for positive economic externalities in areas such as expanded and enhanced job markets, job creation and poverty alleviation, improved sector income-generating capacity, increase in agricultural productivity, increase in energy and water supply security, etc.
- **Gender-sensitive development:** Degree to which the project addresses prevailing gender inequalities in general and with regards to climate change vulnerability and risks.



### 3.6 Environmental and Social Safeguards

Completion of the environmental and social safeguard checklist (ESS) is compulsory. Please ensure to complete Environmental and Social Safeguard checklist and rating which is an Annexure under **Section 12** of the application form. This will assist us in determining if your grant proposal falls within risk Category C. This category caters for projects that do not cause irreversible negative impacts on the environment and communities. **They hence do not require an environmental and social assessment!**

Note:

1. The EIF does not finance projects that displace communities in any manner;
2. EIF is only accredited by the Green Climate Fund to provide funding under the CBNRM EDA Project grant facility for Category C projects.

## 4. Submission of applications

Grant proposals should be submitted as per following options:

- **Option 1: Online application:**

An online application system for the CBNRM EDA grants has been made available on the CBNRM EDA Project webpage ([www.eif.org.na](http://www.eif.org.na)) under the EIF Project Portfolio menu:

*Kindly ensure to retain a copy of the automatic acknowledgment receipt received on e-mail for reference.*

- **Option 2: Submission by hand (in hard copy):**

Hard copy submissions to the CBNRM EDA Project Management Unit should be delivered in a sealed envelope and addressed to:

Environmental Investment Fund of Namibia  
CBNRM EDA Project Management Unit  
2nd Floor, Capital Centre Building,  
Levinson Arcade, Independence Avenue, Windhoek

*Kindly ensure that you have entered your submission in the application register and have received the acknowledgement receipt from the CBNRM EDA Project Management Unit as reference.*



- **Option 3: Submission via post**

Hard copies submission to the CBNRM EDA Project Management Unit should be done in a sealed envelope and addressed:

Environmental Investment Fund of Namibia,  
CBNRM EDA Project Management Unit  
P.O. Box 28157, Aucas Valley  
Windhoek

## 5. Support to the CBOs with the development of proposals

It is important to note that the project does not make provision for seed grants to assist with the development of project proposals under the CBNRM EDA Project grant facility. During stakeholder consultations it however emerged that a few **gazetted conservancies and community forests** do not possess the requisite financial and technical capacities to develop competitive project funding proposals.

An assessment will be undertaken through the Namibian Association of CBNRM Support Organizations (NACSO) Secretariat to identify the affected conservancies and community forests requiring such assistance. Eligible communal conservancies and community forests requiring such assistance will be informed directly.

## 6. Evaluation of applications

Applications received will be evaluated in line with the existing EIF Grants manual. As proposals are approved on a competitive basis, the EIF Grants manual, establishes a system where screening and assessment takes place at various levels. The applications process will have an overall turnaround time frame of a **maximum of 40 days**.

## 7. Duration of call for proposals

The CBNRM EDA Project call for proposals will be running for a period of **90 days** or three (3) Calendar months between **the 3<sup>rd</sup> August 2018 to 3<sup>rd</sup> November 2018**.

## 8. Deadlines

All grants proposals should reach the CBNRM EDA PMU office not later than the **3<sup>rd</sup> November 2018 at 17:00**. No late submissions will be considered.



## 9. Contacts

For any further queries, kindly do not hesitate to contact the CBNRM EDA Project Management Unit by calling 061 – 431 7724 or by e-mailing queries to [cbnrmeda@eif.org.na](mailto:cbnrmeda@eif.org.na), [sshitilifa@eif.org.na](mailto:sshitilifa@eif.org.na) or [jhainana@eif.org.na](mailto:jhainana@eif.org.na).

**NOTE:** Please ensure to submit your complete application on time.

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